

VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY
GOVERNMENT CENTER ON THURSDAY, AUGUST 6, 2015 AT 7:00P.M.

PRESENT: SUPERVISOR JUDY S. LYTTLE, CHAIR
SUPERVISOR ERNEST L. BLOUNT
SUPERVISOR KENNETH R. HOLMES
SUPERVISOR GIRON R. WOODEN, SR.

ABSENT: SUPERVISOR JOHN M. SEWARD, VICE-CHAIR

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR
MR. WILLIAM HEFTY, HEFTY & WILEY, COUNTY ATTORNEY
MS. TERRI HALE, DIRECTOR OF FINANCE
MRS. DEBBIE NEE, COMMISSIONER OF THE REVENUE
MS. RHONDA RUSSELL, DIRECTOR, PLANNING
MRS. TAMARA ARTHUR, EMERGENCY SERVICES COORDINATOR
MRS. SOPHENIA PIERCE, DIRECTOR, OFFICE ON YOUTH
DEPUTY DONNELL STEWART

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairperson Lyttle who then asked for a moment of silence. Following the moment of silence, she asked those present to stand and say the pledge of allegiance.

CONSENT ITEMS

1. Approval of July 2, 2015 Minutes, Board of Supervisors
2. Approval of August 2015 Accounts Payable:

(Represents FY 14-15)

	Accounts Payable	Additional	Total
General Fund	\$125,866.60	\$57,129.00	\$182,995.60
Debt Service	\$0.00	\$0.00	\$0.00
Capital	\$19,470.70	\$11,573.50	\$31,044.20
Water & Sewer	\$11,858.79	\$617.76	\$12,476.55
CSA	\$7,203.40	\$922.18	\$8,125.58
Indoor Plumbing	\$0.00	\$0.00	\$0.00
Juror Payments	\$0.00	\$0.00	\$0.00
Totals	\$164,399.49	\$70,242.44	\$234,641.93

(Represents FY 15-16)

	Accounts Payable	Additional	Total
General Fund	\$108,588.58	\$196,713.59	\$305,302.17
Debt Service	\$0.00	\$0.00	\$0.00
Capital	\$47,749.00	\$105,688.76	\$153,437.76
Water & Sewer	\$270.23	\$2,095.92	\$2,366.15
CSA	\$0.00	\$0.00	\$0.00
Indoor Plumbing	\$0.00	\$0.00	\$0.00
Juror Payments	\$0.00	\$0.00	\$0.00
Totals	\$156,607.81	\$304,498.27	\$461,106.08

3. Appropriation Requests:

School System - August 2015

Instruction	\$525,000.00
Admin./Health	\$75,000.00
Pupil Transp.	\$85,000.00
Operation/Maint.	\$250,000.00
Food Serv.	\$40,000.00
Debt Service	\$0.00
Capital Projects	\$0.00
Technology	\$55,000.00
Total	\$1,030,000.00

Dept. of Social Serv. - August 2015

\$150,000.00

4. Budget Amendment (Schools) \$22,885.83

Supervisor Holmes made a motion that the Board approve the Consent Items as enumerated. Supervisor Wooden seconded the motion. Supervisors Lyttle, Blount, Homes and Wooden voted affirmatively to approve the motion.

PROGRESS REPORTS

1. VDOT

Mr. Ken Shannon, Williamsburg Residency Administrator Assistant for the Virginia Department of Transportation (VDOT) addressed the Board to provide the quarterly Transportation Report. Mr. Shannon reported that 112 work orders had been received with only 26 still outstanding. These would address concerns with drainage, vegetation and road signs. Mr. Shannon shared the Residency direct telephone line (757-253-5138) as well as - VDOT's Customer Service Center line (1-800-367-7623) for residents to report issues to VDOT. Mr. Shannon further reported that the shoulder on Rt.

616 had been repaired, ditch re-grading had been accomplished on Rt. 10, and other specific maintenance had been performed on Rt. 31 north and Rt. 612. Additionally, the second cycle of mowing along primary roads has been completed with the second cycle of mowing along secondary roads expected to conclude by the end of August. Permanent security stations at the Jamestown-Scotland Ferry were completed in July and are now in service on both sides of the river. Current projects include surface treatments on Montpelier, Laurel, Laurel Springs, Avery's Mill Pond, and Otterdam Roads. Mr. Shannon reported that Rt. 602 was patched and surface treated and will continue to be monitored.

Mr. Shannon addressed the Board with information regarding House Bill Two (HB2) which directs the Commonwealth Transportation Board to develop and use a prioritization process to determine which transportation projects should be funded. The process will score projects statewide and provide the maximum benefits for tax dollars being spent. Mr. Shannon informed that the project recommendation for Surry County is the installation of turning lanes at the intersection of Route 10 and Bacon's Castle Trail.

Supervisor Holmes expressed continuing concern regarding the condition of Route 602, and asked what process VDOT had in place to address continuing problems which never seem to be resolved. Mr. Shannon replied that he would discuss the matter with Mr. Rossie Carroll, Williamsburg Residency Administrator, and respond with an answer. Chairman Lyttle mentioned concerns regarding a culvert on Route 10 in the California Crossroads area and ditching which still needed to be done. Mr. Franklin informed Mr. Shannon of a citizen complaint that had been reported in the County Administrator's Office regarding the resurfacing that had been done on Otterdam and Laurel Roads.

2. Treasurer

A. Investment Letter

Chairperson Lyttle read the Investment Letter provided by Mary H. Shaw, Treasurer, which stated that at the July 2, 2015 meeting, it was reported that the balance in the LGIP Fund was \$17,370,216.12. Since that report, accrued interest for June, 2015 in the amount of \$1,951.06 had increased that balance to \$17,372,167.18. Since the last report, \$2,000,000.00 was transferred from LGIP to the General Fund leaving a balance in the LGIP of \$15,372,167.18. As of August 6, 2015 the County had \$15,880,101.76 in total investments, including one CD valued at \$507,934.58 which matures on January 18, 2016.

3. County Administration

A. Presentation: Project Updates

Mr. Brian Camden, Project Manager, addressed the Board to report on project updates. He began by informing that the County issued an RFP for professional services relative to design and construction administration for improvements to the water system in the Town of Dendron. All five respondents were interviewed and the top three firms, Bowman Consulting, Hydrostructures and Pennoni Associates, received a second interview. Staff recommends that the Board award a contract to Bowman Consulting Group, Ltd. in the amount of \$248,000.

Supervisor Blount made a motion that the Board authorize a contract between the County and Bowman Consulting Group, Ltd. in the amount of \$248,000 for services relative to the design and construction administration of improvements to the Town of Dendron water system. The motion was seconded by Supervisor Holmes and unanimously approved.

Mr. Camden further reported that the Surry County Visitors Center project was progressing on schedule and within budget. Issues affecting the structural integrity of the building have been addressed and instead of patching the old slate roof, as was originally budgeted, contractors were able to install a completely new slate roof with copper flashing for only \$500 more than what was already included in the contract. The new brick work has begun and completion is expected in early September.

Mr. Camden reported that the renovation and addition work on the restaurant at Gray's Creek Marina had begun and was progressing satisfactorily. Completion is expected around mid-October. The sewage disposal system for the marina project is currently on hold due to the Virginia Department of Environmental Quality (DEQ) imposing stricter nitrogen discharge levels on the system. Engineers are working to address and resolve the situation.

B. Presentation: John Tyler Community College

Mr. Bill Fiege, Vice-President of Learning and Student Success at John Tyler Community College (JTCC), and Mr. Mac McGinty, Vice-President, Community College Workforce Alliance, were present to address the Board to provide an overview of services available and discuss workforce development.

Mr. Fiege informed the Board that the college had a vibrant dual-enrollment program with Surry County. He also informed that the college offered over 60 degree and credentialing programs,

guaranteed admission agreements with other institutions and online degree programs.

Mr. McGinty stated that the goal of the Community College Workforce Alliance was to fill in the gaps for students when education alone would not meet their needs.

Supervisor Blount asked if JTCC had considered the use of the Surry County Resource and Employment Center to provide online classes. Mr. Franklin informed Mr. Fiege and Mr. McGinty that he would like to show them the Center to determine how it might best be utilized for this purpose.

C. Presentation: Upgrade of Radio Communications System

Mr. Wes Caudill, Sales Manager for Commtronics of Virginia and Mr. Kevin Ramey, Vice President of Commtronics of Virginia, addressed the Board with information regarding the County's need for a new radio system upgrade. Ms. Tamara B. Arthur, Emergency Services Coordinator introduced Mr. Caudill who then informed the Board that first responders had experienced increasing difficulty hearing and understanding dispatchers on their portable radios, particularly when they were in use inside structures such as County schools. He stated that the interference was likely due to increasing use of radio channels by state law enforcement agencies. Mr. Caudill recommended that the Board consider an equipment upgrade which would include the addition of two antennas located at the middle school and a site (yet to be determined) in the Claremont area. These antennas would provide portable radio and mobile radio coverage using a Mototurbo digital radio upgrade. The estimated cost of the upgrades is approximately \$400,000 to \$500,000.

D. Resolution 2015-11 Recognizing the 125th Anniversary of Poole's Funeral Home

Mr. Tyrone Franklin presented Resolution 2015-11 recognizing Poole's Funeral Home as Surry County's oldest existing business and congratulating them on their 125th Anniversary.

Supervisor Holmes made a motion that the Board approve Resolution 2015-11. The motion was seconded by Supervisor Wooden and was passed with unanimous approval.

Chairperson Lytle announced that Poole's Funeral Home would be honored at the upcoming program of the African-American Heritage Society on August 23, 2015. (Details are available on the County website at www.surrycountyva.gov.)

UNFINISHED BUSINESS

1. Appointments: Surry County Economic Development Authority

No action was taken.

Broadband Update: Ms. Rhonda Russell addressed the Board to inform that the Broadband project had one final benchmark remaining which was the construction of a communications tower. She reported that the intended site for the location of the tower had been cleared and the tower had been fully permitted. An Invitation for Bids has been issued by the County and had received four responses. However, although these responses had been forwarded to the County's consultants staff is not prepared to make a recommendation for the award of a contract. Ms. Russell requested that the Board consider continuation of their meeting to 7:00 pm on Thursday, August 20, 2015 in the General District Courtroom for the purpose of awarding a contract.

NEW BUSINESS

Mrs. Sopenia Pierce and Mrs. LaJeune Stone of the Surry County Office on Youth addressed the Board to present findings of the Children's Services Act (CSA) Program Audit Self-Assessment. They informed that the audit outcome showed no significant observations of non-compliance or weakness in the design or operation of applicable internal controls. Mrs. Stone briefly discussed the teamwork and coordination of efforts required by the Office on Youth, Youth Services Citizen Board, School System, Department of Social Services, CPMT Board and the Office of Children's Services (OCS).

Mr. Franklin informed the Board that Virginia State University Alumni Association had created an endowment to support student scholarships honoring the legacy of the late Reginald O. Harrison. Information regarding the memorial endowment was included in Board members packets.

CITIZEN COMMENTS

Mr. Mike Eggleston (Dendron District) addressed the Board to discuss the County's recent change in utilities fees.

Mrs. Helen Eggleston (Dendron District) also appeared before the Board to comment on the recent increase in utilities fees.

ADJOURNMENT

There being no further business before the Board, Supervisor Wooden made a motion to continue the meeting to Thursday, August 20, 2015 at 7:00pm for the purpose of awarding a contract for construction of a communications

tower as a component of the County's Broadband project. Supervisor Holmes seconded the motion; the motion passed with unanimous approval.